



# SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Ref: SVSU/Esttb./2024/956

Date: 27.05.2024

## NOTICE

Sub: **Document verification & socio-economic weight-age of the qualified applicants in written test held for the post of Clerk against Advt. No-SVSU/2023/Estt. /NT/C&D/023.**

**Reference:** This office notice no. SVSU/2024/Estt/576 dated March 16, 2024 containing the results of written test held for above mentioned post.

1. In continuation to above referred notices, all qualified applicants are hereby informed that the list of qualified candidate for the post of clerk is attached herewith (**Annexure A&B**). As already specified in previous notices, only such applicants who have qualified the test(s) as per the Advertisement may be called for further process of Selection.
2. Accordingly, the Qualified applicants are hereby informed to report for document verification on **03.06.2024 (Annexure A)** and **04.06.2024 (Annexure B)** at 9:30 am to 1:30 pm 1<sup>st</sup> Floor, Conference room, Takshila Bhawan, Admn.Block, Dudhola, Palwal. It is clarified that the eligibility of the applicants is subject to the verification of the certificates/ testimonials in support of the eligibility as per specified/advertised eligibility conditions. If any information is found to be incorrect at any stage, the respective application will summarily be rejected.
3. The Qualified applicants for respective post are advised to report/attend the document verification, along with all original certificate in support of their eligibility and the information filled in the application form. If any applicant fails to produce the documents in support of eligibility as per specified conditions at the time of document verification, his/her application will summarily be rejected. The applicants are advised to bring the originals of following document along **with two set of self-attested photocopies:**
  - a. 03 Photographs (Passport Size) with Identity & Address Proof having recent clear photograph
  - b. Certificate for claiming benefits of reservation (SC/BC-A/BC-B/EWS/PWD/ESM & others as the case may be) issued from the Competent Authority as specified by the State of Haryana on the prescribed format only, along with Domicile certificate and Income Certificate (for BC-A/BC-B/EWS) for the latest year.
  - c. Matriculation Mark sheet and certificate

- d. Senior Secondary/Diploma Mark sheet and certificate
- e. Bachelor's (UG) Mark Sheets & Degree Certificate
- f. Master's (PG only in relevant discipline) Mark Sheets & Degree Certificate, if applicable
- g. Certificate of Experience (strictly as requisite in eligibility conditions) with clear mention of Designation, Time-period & Pay scale/Band with AGP, which must be supported with PF statement/ Form 16/ Bank Statement or any other valid proof of salary paid as claimed. Irrelevant (not as per requisite eligibility conditions) experience will not be considered.
- h. Any other document as requisite for the eligibility for respective post.
- i. Parivar Pehchan Patre, if applicable.

It is clarified that if any of the above documents is not produced at the time of document verification, the respective information/data will not be considered which may lead to ineligibility. No time will be permissible to submit any document later on. If an applicant does not report for document verification, he/she will not be considered for further process of selection.

4. Further, as per the selection criteria mentioned in the advertisement, the weightage of socio-economic criteria & experience is to be ascertained for all the qualified applicants. Accordingly, such applicants are hereby informed that in addition to the documents mentioned at para 3 above, the following documents are also required to be produced in support of the information of respective applicants in the undertaking attached at Annexure-C to ascertain this weight-age:-

<b>Criteria</b>	<b>Requisite documents</b>
If neither the applicant nor any person among the applicant's family, was or has been a regular employee in any Department/Board/Corporation/Company/Statutory body/Commission/Authority of Haryana Govt. or any other State Govt. or GOI	Affidavit in this concerned duly issued from the first- Class Executive Magistrate
Gross annual income of the family from all sources i.e, Salary agriculture, business, profession etc. for the financial year 2022-23 was less than one lakh eighty thousand rupees	
If the applicant is a widow	Proof of marriage along with Death certificate of husband/widow certificate

If the applicant is the first or the second child and his/her father had died before attaining the age of 42 years	Affidavit stating that he/she is first/second child along with Date of Birth & Death certificate of father
If applicant is the first or second child and his/her father with Date of Birth & Death had died before applicant had attained age of 15 years	
If the applicant belongs to such a de-notified tribe(Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of Haryana from the Competent which is neither a Schedule Caste nor a Backward Class Authority	Caste/Class certificate issued from the Competent Authority.
Experience	Experience (over & above requisite) Certificate along with Form 16/ PF statement / bank statement or any other valid proof of salary paid

In absence of requisite documents, the claim of the respective applicant will not be considered. Further it is clarified that Qualified applicants are hereby being called for document verification to prove their eligibility and cannot be considered as eligible on account of merely calling for document verification. It is the responsibility of the applicant to ascertain his eligibility for the post. Only the applicants found eligible in Document verification shall be considered for preparation of final merit list.

**Note:** Due care has been observed in preparation of the record yet the University reserves its right to correct the inadvertent error (if any) at any stage.

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**REGISTRAR**

**Enclosures:**

1. **Annexure A:** List of qualified candidates called for document verification on 03.06.2024
2. **Annexure B:** List of qualified candidates called for document verification on 04.06.2024
3. **Annexure C:** Format of Undertaking.

**Copy to:**

1. All concerned applicants via email.
2. Web Administrator: to upload on the University website
3. OSD to VC (for kind information of Hon'ble Vice Chancellor, please).

**Annexure A**

**List of applicants who qualified the written test for the post of Clerk and called for Document Verification on 03.06.2024.**

<b>Registration no.</b>	<b>Status based Minimum 38% for SC/ST/PWD and 40% for others including Gen in written test</b>
2304010011	qualified
2304010014	qualified
2304010022	qualified
2304010030	qualified
2304010042	qualified
2304010085	qualified
2304010135	qualified
2304010147	qualified
2304010165	qualified
2304010185	qualified
2304010188	qualified
2304010208	qualified
2304010253	qualified
2304010257	qualified
2304010264	qualified
2304010266	qualified
2304010270	qualified
2304010273	qualified
2304010277	qualified
2304010279	qualified
2304010289	qualified
2304010294	qualified
2304010305	qualified
2304010314	qualified
2304010328	qualified
2304010329	qualified
2304010332	qualified
2304010339	qualified
2304010341	qualified
2304010348	qualified
2304010378	qualified
2304010379	qualified

**Annexure- B**

**List of applicants who qualified the written test for the post of Clerk and called for Document Verification on 04.06.2024.**

<b>Registration no.</b>	<b>Status based Minimum 38% for SC/ST/PWD and 40% for others including Gen in written test</b>
2304020002	qualified
2304020042	qualified
2304020058	qualified
2304030015	qualified
2304030032	qualified
2304030034	qualified
2304030041	qualified
2304030056	qualified
2304030067	qualified
2304030080	qualified
2304030085	qualified
2304030090	qualified
2304030092	qualified
2304040029	qualified
2304040050	qualified
2304040058	qualified
2304040094	qualified
2304040098	qualified
2304040103	qualified
2304040110	qualified
2304040115	qualified
2304050005	qualified
2304050010	qualified
2304050029	qualified
2304050038	qualified
2304050041	qualified
2304050048	qualified
2304050052	qualified
2304050055	qualified
2304050087	qualified



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**Annexure-C**

## UNDERTAKING

(Submitted by the applicant of Group C & D posts at the time of document verification)

I hereby furnish the following information:

- A. Whether the applicant (.....) or any person from amongst the applicant's father, mother, spouse, brothers and sons is, was or has been a regular employee in any Deptt./ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Govt of Haryana or any other State Govt./GOI. **(YES/NO) \_\_\_\_\_**
- B. Whether Gross annual income of the family of applicant (.....) from all sources i.e., salary, agriculture, business, profession etc. for the financial year 2023-24 was less than one lakh eighty thousand rupees. **(YES/NO) \_\_\_\_\_**
- C. Orphan/Widow:-
- i. Whether the applicant (.....) is a widow. **(YES/NO) \_\_\_\_\_**
  - ii. Whether the applicant (.....) is the first or the second child and his father had died before attaining the age of 42 years. **(YES/NO) \_\_\_\_\_**
  - iii. Whether the applicant (.....) is the first or the second child and his father had died before the applicant had attained the age of 15 years. **(YES/NO) \_\_\_\_\_**
- D. Whether the applicant (.....) belongs to such a de-notified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of Haryana which is neither a Schedule Caste nor a Backward Class. **(YES/NO) \_\_\_\_\_**

I \_\_\_\_\_ hereby undertake that the information stated above is true and correct to the best of my knowledge, and nothing has been concealed therein. I hold myself liable for perjury, falsehood, misrepresentation and/or omission and/or falsification or act of dishonesty for any fraudulent, fake or tampered documents that have been submitted. Further, I shall not take advantage of the certificate(s) issued by the Competent Authority if in the meantime any other eligible person in any family obtains the benefits thereof in the recruitment.

**Signature of the Applicant**

Name of Applicant: \_\_\_\_\_

Application ID: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_